

# FranklinCovey Continuing Education

(FranklinCovey issues over 20,000 Continuing Education Credits Annually)

## Our Mission

FranklinCovey's Continuing Education Department offers Continuing Education Credits to those who participate in its world-class seminars. Our goal is to help individuals obtain credit by providing high-quality delivery, tools, and materials.

### NASBA (National Association of State Boards of Accountancy)

CPE: Credit for Accountants awarded through NASBA (National Association of State Boards of Accountancy).  
FC Sponsor ID #: 106733



FranklinCovey is registered with the National Association of State Boards of Accountancy (NASBA) as a sponsor of continuing professional education on the National Registry of CPE Sponsors. State boards of accountancy have final authority on the acceptance of individual courses for CPE credit. Complaints regarding registered sponsors may be submitted to the National Registry of CPE Sponsors through its website: [www.nasbaregistry.org](http://www.nasbaregistry.org).

### IACET (International Accreditors for Continuing Education and Training)

CEU: General CEU credit authorized by IACET (International Accreditors for Continuing Education and Training). Several organizations and regulatory boards have reported to accept the IACET CEU.  
FC Provider #: 1045



FranklinCovey Co. is accredited by the International Accreditors for Continuing Education and Training (IACET) and offers IACET CEUs for its learning events that comply with the ANSI/IACET Continuing Education and Training Standard. IACET is recognized internationally as a standard development organization and accrediting body that promotes quality of continuing education and training.

### PMI (Project Management Institute)

PDU: Credit for Project Managers awarded through PMI (Project Management Institute). FranklinCovey is a Registered Education Provider (REP) of the Project Management Institute (PMI), the world's largest membership association for the project management profession. We offer training to satisfy the project management education requirement for PMI Certifications as well as Professional Development Education units (PDUs) needed by PMI credential holders.  
FC REP #: 3795



FranklinCovey Co. is a member of the PMI ATP Program. PMI does not specifically endorse, approve, or warrant ATP's products, courses, publications, or services.

The PMI ATP seal is a registered mark of the Project Management Institute, Inc.

For additional questions or information about FranklinCovey's workshops, please contact your local Client Partner or call 1-888-868-1776.

Learning outcomes and course objectives for each workshop may be found at [www.franklincovey.com](http://www.franklincovey.com)

## Process for Participants to Obtain Continuing Education Credits

### Live In-Person Work Sessions

- Learning outcomes and course objectives for each work session may be found on [www.franklincovey.com](http://www.franklincovey.com). Referring to this information prior to attending the course is suggested.
- **Live In-Person:** The roster must include the name of the presenter, work session title, course date(s), city, state/province, and company sponsor if the work session was an on-site event.  
*Only completed rosters are processed.*
- Participants must initial in and out on the roster each day of the work session. All accreditations require that participants physically sign the roster.
- **Participants must fill in each section of the roster completely and legibly, including name, address, phone number, and email address. All Certificates are sent via email.**
- Course rosters are included with every order for participant materials.
- Roster example is shared below and a digital roster that may be printed and completed on the last page of this document.
- Consultants & Licensed Facilitators, please return the course roster to FranklinCovey's corporate office by email or similar transmission:  
Address: FranklinCovey Co.  
Attn: Feedback Operations MS 0215  
2200 West Parkway Blvd  
SLC, Utah 84119  
Secured link may be emailed to [continuingeducation@franklincovey.com](mailto:continuingeducation@franklincovey.com)
- **IMPORTANT NOTICE:** FranklinCovey respects the privacy of its customers and agrees to be compliant with data privacy laws, including the European Union GDPR regulations. We, therefore, request you submit all personal information (i.e., first/last name, email) via Dropbox or similar technology. To view FranklinCovey's privacy policies please go to <https://www.franklincovey.com/about/privacy-policy/>
- Information from the completed roster is entered into FranklinCovey's Continuing Education database. (Please allow 2-3 weeks for processing.)
- Participants who request Continuing Education credit will receive an email message from [continuingeducation@franklincovey.com](mailto:continuingeducation@franklincovey.com) to the email address provided on the roster. The email will include a link to a quick post-survey, the completion of which will conclude the Continuing Education process. Participants will be notified if they have met or failed to meet the requirements for successful completion of the learning event. If participants meet the requirements, a Continuing Education Certificate of Completion in a .pdf format is generated that may be saved or printed.
- Please direct any questions to the Continuing Education department at [continuingeducation@franklincovey.com](mailto:continuingeducation@franklincovey.com) or (888) 868-1776.
- Participants should check email filters if they do not receive an email link.

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# Example of Live In-Person Roster



## CONTINUING EDUCATION ROSTER

Presenter: \_\_\_\_\_  
 Company: \_\_\_\_\_  
 City, State/Province: \_\_\_\_\_  
 Date(s): \_\_\_\_\_  
 Course Title: \_\_\_\_\_

**Delivery Channel:**  
 FC Onsite  
 Public  
 Certification  
 Client Facilitated

Please print clearly. All sections of the roster are required.

Name and Company Information		Contact Information			Day 1 Sign In/Out (Initial)		Day 2 Sign In/Out (Initial)		Day 3 Sign In/Out (Initial)	
1. Name	Job Title	Phone			In	Out	In	Out	In	Out
Company	Address	City	State/ Province	ZIP/Postal Code	Email Address					
2. Name	Job Title	Phone			In	Out	In	Out	In	Out
Company	Address	City	State/ Province	ZIP/Postal Code	Email Address					
3. Name	Job Title	Phone			In	Out	In	Out	In	Out
Company	Address	City	State/ Province	ZIP/Postal Code	Email Address					
4. Name	Job Title	Phone			In	Out	In	Out	In	Out
Company	Address	City	State/ Province	ZIP/Postal Code	Email Address					
5. Name	Job Title	Phone			In	Out	In	Out	In	Out
Company	Address	City	State/ Province	ZIP/Postal Code	Email Address					
6. Name	Job Title	Phone			In	Out	In	Out	In	Out
Company	Address	City	State/ Province	ZIP/Postal Code	Email Address					
7. Name	Job Title	Phone			In	Out	In	Out	In	Out
Company	Address	City	State/ Province	ZIP/Postal Code	Email Address					

FranklinCovey is authorized to issue the following credits: CEU (IACET), CPE (NASBA), and PDU (PMI). Not all courses are eligible for all types of credit. To contact the Continuing Education Department of FranklinCovey, please email [continuingeducation@franklincovey.com](mailto:continuingeducation@franklincovey.com) or call 1-888-868-1776. Learning outcomes and course objectives for each work session may be found at [www.franklincovey.com](http://www.franklincovey.com).

**IMPORTANT NOTICE:** FranklinCovey respects the privacy of its customers and agrees to be compliant with data privacy laws, including the European Union GDPR regulations. We therefore request you submit all personal information (i.e. first/last name; email) via Dropbox or similar technology. To view FranklinCovey's privacy policies please go to: [www.franklincovey.com](http://www.franklincovey.com)

Roster V 5.0

For additional questions or information about FranklinCovey's workshops, please contact your local Client Partner or call 1-888-868-1776.

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## Process for Participants to Obtain Continuing Education Credits

### Live-Online Work Sessions

- Learning outcomes and course objectives for each work session may be found on [www.franklincovey.com](http://www.franklincovey.com). Referring to this information prior to attending the course is suggested.
- **Live-Online:** The roster must include the name of the presenter, work session title, course date(s), city, state/province, and company sponsor.  
*Only completed rosters are processed.*
- **The Facilitator will provide each participant's First Name, Last Name, and participant email address.**
- This roster may be submitted as an Excel spreadsheet.
- Consultants & Licensed Facilitators, please return the course roster to FranklinCovey's corporate office by email or similar transmission:  
Address: FranklinCovey Co.  
Attn: Feedback Operations MS 0215  
2200 West Parkway Blvd  
SLC, Utah 84119  
Secured link to the roster may be emailed to [continuingeducation@franklincovey.com](mailto:continuingeducation@franklincovey.com)
- **IMPORTANT NOTICE:** FranklinCovey respects the privacy of its customers and agrees to be compliant with data privacy laws, including the European Union GDPR regulations. We, therefore, request you submit all personal information (i.e., first/last name, email) via Dropbox or similar technology. To view FranklinCovey's privacy policies please go to <https://www.franklincovey.com/about/privacy-policy/>
- Information from the completed roster is entered into FranklinCovey's Continuing Education database. (Please allow 2-3 weeks for processing.)
- Participants who request Continuing Education credit will receive an email message from [continuingeducation@franklincovey.com](mailto:continuingeducation@franklincovey.com) to the email address provided on the roster. The email will include a link to a quick post-survey, the completion of which will conclude the Continuing Education process. Participants will be notified if they have met or failed to meet the requirements for successful completion of the learning event. If participants meet the requirements, a Continuing Education Certificate of Completion in a .pdf format is generated that may be saved or printed.
- Please direct any questions to the Continuing Education department at [continuingeducation@franklincovey.com](mailto:continuingeducation@franklincovey.com) or (888) 868-1776.
- Participants should check email filters if they do not receive an email link.

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## Process for Participants to Obtain Continuing Education Credits

### On Demand Modules

- Learning outcomes and course objectives for each On Demand Module is provided at the beginning of the module.
- Pass a short final exam at the end of the course.
- **On Demand Modules:** Complete a secure, online application immediately following the course completion. A link is provided on the last slide/page of the training.
- Applications are automatically forwarded to FranklinCovey's Continuing Education Department to be processed. Participants will receive an email message from [continuingeducation@franklincovey.com](mailto:continuingeducation@franklincovey.com) containing a link to a quick post-survey, the completion of which will conclude the Continuing Education process. Participants will be notified if they have met or failed to meet the requirements for successful completion of the learning event. If participants meet the requirements, a Continuing Education Certificate of Completion in a .pdf format is generated that may be saved or printed.
- Please direct any questions to the Continuing Education department at [continuingeducation@franklincovey.com](mailto:continuingeducation@franklincovey.com) or (888) 868-1776.
- Participants should check email filters if they do not receive an email link.
- **IMPORTANT NOTICE:** FranklinCovey respects the privacy of its customers and agrees to be compliant with data privacy laws, including the European Union GDPR regulations. We, therefore, request you submit all personal information (i.e., first/last name, email) via Dropbox or similar technology. To view FranklinCovey's privacy policies please go to <https://www.franklincovey.com/about/privacy-policy/>

For additional questions or information about FranklinCovey's workshops, please contact your local Client Partner or call 1-888-868-1776.

Learning outcomes and course objectives for each workshop may be found at [www.franklincovey.com](http://www.franklincovey.com)



# The FranklinCovey All Access Pass<sup>®</sup>

Continuing Education credits are available for certain content included on the All Access Pass Portal. Please refer to the course listing for a comprehensive list of eligible content. Credits may be issued under the following criteria:

## Live In-Person

- Program instructor must be a licensed FranklinCovey Facilitator.
- The FranklinCovey content hasn't been modified and there is no customization.
- Facilitator follows the process outlined on page two of the CEU master list attached.
- The FranklinCovey roster must be completed and signed by participants.

## Live-Online

- Program instructor must be a licensed FranklinCovey Facilitator.
- The FranklinCovey content hasn't been modified and there is no customization.
- Facilitator follows the process outlined on page two of this CEU master list.
- The participant attendance and participation are verified by the instructor.

## FranklinCovey On Demand Modules

FranklinCovey On Demand Modules that are 30-60 minutes in duration are eligible for Continuing Education credits. These modules are self-paced and include required checks for understanding. Upon successful completion of the module, the participant is directed to the Continuing Education Application. Applications are automatically forwarded to FranklinCovey's Continuing Education Department to be processed. Participants will receive an email message from [continuingeducation@franklincovey.com](mailto:continuingeducation@franklincovey.com). The email will include a link to a quick post-survey, the completion of which will conclude the Continuing Education process. Participants will be notified if they have met or failed to meet the requirements for the successful completion of the learning event. If participants meet the requirements, a Continuing Education Certificate of Completion in .pdf format is generated that may be saved and/or printed. This process differs from the process outlined above due to the nature of the delivery. *OnDemand Modules are not eligible for all accreditations.*

For additional information regarding All Access Pass, please visit <https://www.franklincovey.com/engage-with-us/all-access-pass.html>, or contact the All Access Care team at [allaccesscare@franklincovey.com](mailto:allaccesscare@franklincovey.com) or 855.711.CARE (2273).

For additional questions or information about FranklinCovey's workshops, please contact your local Client Partner or call 1-888-868-1776.

Learning outcomes and course objectives for each workshop may be found at [www.franklincovey.com](http://www.franklincovey.com)

# On Demand Training

On Demand Modules   Online—Self Paced	Total Contact Hours	1 Hour = .1 IACET CEU	50 Minutes = 1.0 NASBA CPE	1 Hour = 1.0 PMI PDU
Inclusive Leadership Part 1: Connect to Understand	1 Contact Hour	.1 CEU	0.6 CPE	NA
Inclusive Leadership Part 2: Create Opportunity	1 Contact Hour	.1 CEU	0.6 CPE	NA
Inclusive Leadership Part 3: Cultivate Team Inclusion	1 Contact Hour	.1 CEU	0.6 CPE	NA
Lead Your Team Through Change - 1 (2.1)	1 Contact Hour	.1 CEU	NA	NA
Lead Your Team Through Change - 2 (2.1)	1 Contact Hour	.1 CEU	NA	NA
Lead Yourself Through Change (2.1)	1 Contact Hour	.1 CEU	NA	NA
Leading at the Speed of Trust Part 1: The Case for Trust (4.0)	1 Contact Hour	.1 CEU	0.6 CPE	NA
Leading at the Speed of Trust Part 2: Be a High-Trust Leader (4.0)	1 Contact Hour	.1 CEU	0.6 CPE	NA
Leading at the Speed of Trust Part 3: Extend, Restore, and Develop Trust (4.0)	1 Contact Hour	.1 CEU	0.6 CPE	NA
Leading at the Speed of Trust Part 1: The Case for Trust (2.1)	1 Contact Hour	.1 CEU	NA	NA
Leading at the Speed of Trust Part 2: Self Trust (2.1)	1 Contact Hour	.1 CEU	NA	NA
Leading at the Speed of Trust Part 3: Relationship Trust (2.1)	1 Contact Hour	.1 CEU	NA	NA
Leading at the Speed of Trust Part 4: Organizational Trust (2.1)	1 Contact Hour	.1 CEU	NA	NA
Leading at the Speed of Trust Part 5: Market and Societal Trust (2.1)	1 Contact Hour	.1 CEU	NA	NA
Leading Effective Meetings (2.1)	1 Contact Hour	.1 CEU	NA	NA
Make More Inclusive Hiring and Advancement Decisions	1 Contact Hour	.1 CEU	0.6 CPE	NA
Multipliers Module 1: The Multiplier Effect (2.1)	1 Contact Hour	.1 CEU	NA	NA
Multipliers Module 2: Ask Better Questions (2.1)	1 Contact Hour	.1 CEU	NA	NA
Multipliers Module 3: Look for Genius (2.1)	1 Contact Hour	.1 CEU	NA	NA
Multipliers Module 4: Create Space for Others (2.1)	1 Contact Hour	.1 CEU	NA	NA
Multipliers Module 5: Offer Bigger Challenges (2.1)	1 Contact Hour	.1 CEU	NA	NA
Multipliers Module 6: Multipliers in Action (2.1)	1 Contact Hour	.1 CEU	NA	NA
Navigating Difficult Conversations	1 Contact Hour	.1 CEU	0.6 CPE	NA
Project Management Part 1: Introduction and Scope	1 Contact Hour	.1 CEU	0.6 CPE	.5 PDU FCODMUPM1
Project Management Part 2: Plan	1 Contact Hour	.1 CEU	0.6 CPE	.5 PDU FCODMUPM2
Project Management Part 3: Engage, Track & Adapt, and Close	1 Contact Hour	.1 CEU	0.6 CPE	.5 PDU FCODMUPM3
Project Management Essentials Part 1: Foundation (2.1)	1 Contact Hour	.1 CEU	NA	NA
Project Management Essentials Part 2: Initiate (2.1)	1 Contact Hour	.1 CEU	NA	NA
Project Management Essentials Part 3: Plan (2.1)	1 Contact Hour	.1 CEU	NA	NA
Project Management Essentials Part 4: Execute (2.1)	1 Contact Hour	.1 CEU	NA	NA
Project Management Essentials Part 5: Monitor and Control, Close (2.1)	1 Contact Hour	.1 CEU	NA	NA
The 4 Essential Roles Part 1: Introduction (2.1)	1 Contact Hour	.1 CEU	NA	NA
The 4 Essential Roles Part 2: Inspire a Culture of Trust (2.1)	1 Contact Hour	.1 CEU	NA	NA
The 4 Essential Roles Part 3: Create a Shared Team Vision and Strategy (2.1)	1 Contact Hour	.1 CEU	NA	NA
The 4 Essential Roles Part 4: Execute Your Team's Strategy and Goals 1 (2.1)	1 Contact Hour	.1 CEU	NA	NA
The 4 Essential Roles Part 5: Execute Your Team's Strategy and Goals 2 (2.1)	1 Contact Hour	.1 CEU	NA	NA
The 4 Essential Roles Part 6: Execute Your Team's Strategy and Goals 3 (2.1)	1 Contact Hour	.1 CEU	NA	NA
The 4 Essential Roles Part 7: Unleash Your Team's Potential Through Coaching (2.1)	1 Contact Hour	.1 CEU	NA	NA

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# On Demand Training

On Demand Modules   Online—Self Paced Continued	Total Contact Hours	1 Hour = .1 IACET CEU	50 Minutes = 1.0 NASBA CPE	1 Hour = 1.0 PMI PDU
The 5 Choices - Foundation: Become Extraordinary (2.1)	1 Contact Hour	.1 CEU	NA	NA
The 5 Choices - Choice 1: Act on the Important, Don't React to the Urgent (2.1)	1 Contact Hour	.1 CEU	NA	NA
The 5 Choices - Choice 2: Go For Extraordinary, Don't Settle for Ordinary (2.1)	1 Contact Hour	.1 CEU	NA	NA
The 5 Choices - Choice 3: Schedule The Big Rocks, Don't Sort Gravel (2.1)	1 Contact Hour	.1 CEU	NA	NA
The 5 Choices - Choice 4: Rule Your Technology, Don't Let it Rule You (2.1)	1 Contact Hour	.1 CEU	NA	NA
The 5 Choices - Choice 5: Fuel Your Fire, Don't Burn Out (2.1)	1 Contact Hour	.1 CEU	NA	NA
The 6 Critical Practices - Introduction & Practice 1: Develop a Leaders Mindset (2.1)	1 Contact Hour	.1 CEU	NA	NA
The 6 Critical Practices - Practice 2: Hold Regular 1-on-1s (2.1)	1 Contact Hour	.1 CEU	NA	NA
The 6 Critical Practices - Practice 3: Set Up Your Team to Get Results (2.1)	1 Contact Hour	.1 CEU	NA	NA
The 6 Critical Practices - Practice 4: Create a Culture of Feedback (2.1)	1 Contact Hour	.1 CEU	NA	NA
The 6 Critical Practices - Practice 5: Lead Your Team Through Change (2.1)	1 Contact Hour	.1 CEU	NA	NA
The 6 Critical Practices - Practice 6: Manage Your Time and Energy (2.1)	1 Contact Hour	.1 CEU	NA	NA
The 7 Habits - Habit 1: Be Proactive (2.1)	1 Contact Hour	.1 CEU	NA	NA
The 7 Habits - Habit 2: Begin With the End in Mind (2.1)	1 Contact Hour	.1 CEU	NA	NA
The 7 Habits - Habit 3: Put First Things First (2.1)	1 Contact Hour	.1 CEU	NA	NA
The 7 Habits - Habit 4: Think Win-Win (2.1)	1 Contact Hour	.1 CEU	NA	NA
The 7 Habits - Habit 5: Seek First to Understand, Then to Be Understood (2.1)	1 Contact Hour	.1 CEU	NA	NA
The 7 Habits - Habit 6: Synergize (2.1)	1 Contact Hour	.1 CEU	NA	NA
The 7 Habits - Habit 7: Sharpen the Saw (2.1)	1 Contact Hour	.1 CEU	NA	NA
The 7 Habits - Paradigms and Principles of Effectiveness (2.1)	1 Contact Hour	.1 CEU	NA	NA
The 7 Habits of Highly Effective People—Jump Start: Habits 1-3	1 Contact Hour	.1 CEU	NA	NA
The 7 Habits of Highly Effective People—Jump Start: Habits 4-7	1 Contact Hour	.1 CEU	NA	NA
Unconscious Bias Part 1: Identify Bias (2.1)	1 Contact Hour	.1 CEU	NA	NA
Unconscious Bias Part 2: Cultivate Connections (2.1)	1 Contact Hour	.1 CEU	NA	NA
Unconscious Bias Part 3: Choose Courage (2.1)	1 Contact Hour	.1 CEU	NA	NA
Understanding Business Fundamentals (2.1)	1 Contact Hour	.1 CEU	NA	NA
Working at the Speed of Trust Part 1: The Case for Trust (4.0)	1 Contact Hour	.1 CEU	0.6 CPE	NA
Working at the Speed of Trust Part 2: Be a High-Trust Contributor (4.0)	1 Contact Hour	.1 CEU	0.6 CPE	NA
Working at the Speed of Trust Part 3: Extend, Restore, and Develop Trust (4.0)	1 Contact Hour	.1 CEU	0.6 CPE	NA
Writing for Results (2.1)	1 Contact Hour	.1 CEU	NA	NA

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# Live-Online Training

Live-Online	Total Contact Hours	1 Hour = .1 IACET CEU	50 Minutes = 1.0 NASBA CPE	1 Hour = 1.0 PMI PDU PMI Course ID#
Change: How to Turn Uncertainty Into Opportunity - Lead Your Team Through Change, Part 1	1.5 Contact Hours	.2 CEU	1.8 CPE	NA
Change: How to Turn Uncertainty Into Opportunity - Lead Your Team Through Change, Part 2	1.5 Contact Hours	.2 CEU	1.8 CPE	NA
Change: How to Turn Uncertainty Into Opportunity - Lead Yourself Through Change	1.5 Contact Hours	.2 CEU	1.8 CPE	NA
Change: How to Turn Uncertainty Into Opportunity—1 Day	5 Contact Hours	.5 CEU	5.4 CPE	4.5 PDU FCCHLW1D
Fundamental Beliefs of Trust and Inspire Leaders	2 Contact Hours	.2 CEU	1.8 CPE	NA
Helping Clients Succeed: Closing the Sale—1 Day	5 Contact Hours	.5 CEU	5.0 CPE	NA
Helping Clients Succeed: Filling Your Pipeline—1 Day	4 Contact Hours	.4 CEU	5.0 CPE	NA
Helping Clients Succeed: Qualifying Opportunities—1 Day	4 Contact Hours	.4 CEU	5.0 CPE	NA
Inclusive Hiring and Advancement	1.5 Contact Hours	.2 CEU	1.8 CPE	NA
Inclusive Leadership: Practical Ways to Cultivate Inclusion & Build a Better Team—1 Day	5 Contact Hours	.5 CEU	5.4 CPE	NA
Leadership Series: Create a Shared Vision and Strategy	2 Contact Hours	.2 CEU	2.0 CPE	NA
Leadership Series: Execute Your Team's Strategy and Goals	3.5 Contact Hours	.4 CEU	4.0 CPE	NA
Leadership Series: Inspire a Culture of Trust	2 Contact Hours	.2 CEU	2.0 CPE	NA
Leadership Series: Introduction to The 4 Essential Roles of Leadership	2 Contact Hours	.2 CEU	2.0 CPE	NA
Leadership Series: Unleash Your Team's Potential Through Coaching	2 Contact Hours	.2 CEU	2.0 CPE	NA
Leading at the Speed of Trust 3.0—2 Day	9 Contact Hours	.9 CEU	11.0 CPE	NA
Leading at the Speed of Trust: 4.0—1 Day	5 Contact Hours	.5 CEU	5.4 CPE	NA
Leading Customer Loyalty—1 Day	5 Contact Hours	.5 CEU	5.5 CPE	NA
Meeting Advantage—1 Day	5 Contact Hours	.5 CEU	5.0 CPE	NA
Multipliers: How the Best Leaders Ignite Everyone's Intelligence—1 Day	6 Contact Hours	.6 CEU	6.5 CPE	NA
Navigating Difficult Conversations	2 Contact Hours	.2 CEU	2.4 CPE	NA
Presentation Advantage—1 Day	4 Contact Hours	.4 CEU	5.0 CPE	NA
Project Management Essentials—1 Day	5 Contact Hours	.5 CEU	5.0 CPE	5.0 PDU SEPMW1-18
Project Management for the Unofficial Project Manager—1 Day	5 Contact Hours	.5 CEU	5.4 CPE	5.0 PDU FCUPMW1D
Speed of Trust Foundations—1 Day	5 Contact Hours	.5 CEU	5.5 CPE	NA
The 4 Essential Roles of Leadership—2 Day	8 Contact Hours	.8 CEU	9.5 CPE	8.5 PDU FC4ERLL2D
The 5 Choices Essentials—1 Day	5 Contact Hours	.5 CEU	6.0 CPE	5.0 PDU FCCESSLW1D
The 5 Choices to Extraordinary Productivity—2 Day	10 Contact Hours	1.0 CEU	12.0 CPE	10.0 PDU FC5CLW2D
The 6 Critical Practices for Leading a Team—1 Day	6 Contact Hours	.6 CEU	7.0 CPE	6 PDU FC6CPW1D
The 7 Habits for Managers 2.0—2 Day	8 Contact Hours	.8 CEU	9.0 CPE	NA
The 7 Habits of Highly Effective People 4.0: Foundations—1 Day	5 Contact Hours	.5 CEU	5.5 CPE	NA
The 7 Habits of Highly Effective People 4.0: Leader Implementation—1 Day	5 Contact Hours	.5 CEU	5.5 CPE	NA
The 7 Habits of Highly Effective People Signature 4.0 Edition—2 Day	11 Contact Hours	1.1 CEU	13.5 CPE	10.5 PDU FC7H4W2D
The 7 Habits of Highly Effective People Signature 4.0 Edition—3 Day	14 Contact Hours	1.4 CEU	16.0 CPE	NA
The 7 Habits of Successful Families—1 Day	5 Contact Hours	.5 CEU	5.0 CPE	NA
Time Management Essentials: Powered by The 5 Choices—1 Day	4 Contact Hours	.4 CEU	4.5 CPE	NA

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# Live-Online Training

Live-Online	Total Contact Hours	1 Hour = .1 IACET CEU	50 Minutes = 1.0 NASBA CPE	1 Hour = 1.0 PMI PDU PMI Course ID#
Unconscious Bias: Understanding Bias to Unleash Potential—1 Day	5 Contact Hours	.5 CEU	5.5 CPE	4.5 PDU FCUBW1D
What the CEO Wants You to Know: Building Business Acumen—1 Day	5 Contact Hours	.5 CEU	5.5 CPE	4.75 PDU FCCEOW1D
Working at the Speed of Trust: 4.0—1 Day	5 Contact Hours	.5 CEU	5.4 CPE	NA
Writing Advantage—1 Day	4 Contact Hours	.4 CEU	4.5 CPE	NA

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# Live In-Person Training

Live In-Person	Total Contact Hours	1 Hour = .1 IACET CEU	50 Minutes = 1.0 NASBA CPE	1 Hour = 1.0 PMI PDU PMI Course ID#
Change: How to Turn Uncertainty Into Opportunity - Lead Yourself Through Change—Half Day	2 Contact Hours	.2 CEU	2.4 CPE	NA
Change: How to Turn Uncertainty Into Opportunity - Lead Your Team Through Change, Part 1—Half Day	2 Contact Hours	.2 CEU	2.4 CPE	NA
Change: How to Turn Uncertainty Into Opportunity - Lead Your Team Through Change, Part 2—Half Day	2 Contact Hours	.2 CEU	2.4 CPE	NA
Diversity Centered Leadership for Law Enforcement—2 Day	12 Contact Hours	1.2 CEU	14.5 CPE	NA
Fundamental Beliefs of Trust & Inspire Leaders—Half Day	2 Contact Hours	.2 CEU	2.4 CPE	NA
Helping Clients Succeed: Closing the Sale—1 Day	6 Contact Hours	.6 CEU	7.0 CPE	NA
Helping Clients Succeed: Filling Your Pipeline—1 Day	6 Contact Hours	.6 CEU	7.5 CPE	NA
Helping Clients Succeed: Qualifying Opportunities—1 Day	7 Contact Hours	.7 CEU	7.5 CPE	NA
Inclusive Hiring and Advancement	2 Contact Hours	.2 CEU	2.4 CPE	NA
Inclusive Leadership: Practical Ways to Cultivate Inclusion & Build a Better Team—1 Day	6 Contact Hours	.6 CEU	7.2 CPE	NA
Introduction to The 7 Habits of Highly Effective College Students—1 Day	8 Contact Hours	.8 CEU	9.5 CPE	NA
Introduction to The 7 Habits of Highly Effective Teens—1 Day	5 Contact Hours	.5 CEU	5.0 CPE	NA
Leadership Series: Create a Shared Vision and Strategy—Half Day	4 Contact Hours	.4 CEU	4.0 CPE	NA
Leadership Series: Execute Your Team's Strategy and Goals—Half Day	4 Contact Hours	.4 CEU	4.0 CPE	NA
Leadership Series: Inspire a Culture of Trust—Half Day	4 Contact Hours	.4 CEU	4.0 CPE	NA
Leadership Series: Introduction to The 4 Essential Roles of Leadership—Half Day	3 Contact Hours	.3 CEU	3.0 CPE	NA
Leadership Series: Unleash Your Team's Potential Through Coaching—Half Day	4 Contact Hours	.4 CEU	4.0 CPE	NA
Leading at the Speed of Trust: 3.0—1 Day	8 Contact Hours	.8 CEU	9.5 CPE	8.0 PDU FCLSOTL1D
Leading at the Speed of Trust: 3.0—2 Day	12 Contact Hours	1.2 CEU	14.5 CPE	12.0 PDU FCLSOTL2D
Leading at the Speed of Trust: 4.0—1 Day	6 Contact Hours	.6 CEU	7.2 CPE	NA
Leading Customer Loyalty—1 Day	7 Contact Hours	.7 CEU	7.5 CPE	NA
Meeting Advantage—1 Day	6 Contact Hours	.6 CEU	7.5 CPE	NA
Multipliers: How the Best Leaders Ignite Everyone's Intelligence—1 Day	7 Contact Hours	.7 CEU	7.5 CPE	NA
Navigating Difficult Conversations-2 Hour	2 Contact Hours	.2 CEU	2.4 CPE	NA
Nobility of Policing—Half Day	4 Contact Hours	.4 CEU	4.5 CPE	NA
Presentation Advantage Essentials—1 Day	7 Contact Hours	.7 CEU	8.0 CPE	7.0 PDU FCPAEL1D
Presentation Advantage—2 Day	13 Contact Hours	1.3 CEU	16.0 CPE	13.0 PDU FCPAL2D
Project Management Essentials: For the Unofficial Project Manager—1 Day	6 Contact Hours	.6 CEU	7.5 CPE	6.0 PDU SEPM1D-18
Project Management Essentials: For the Unofficial Project Manager—2 Day	13 Contact Hours	1.3 CEU	15.0 CPE	13.0 PDU SEPM2D-18
Project Management for the Unofficial Project Manager—1 Day	6 Contact Hours	.6 CEU	7.2 CPE	6.0 PDU FCUPML1D
Speed of Trust Foundations—Half Day	4 Contact Hours	.4 CEU	4.5 CPE	4.0 PDU FCSOTFLHD
Speed of Trust Foundations—1 Day	6 Contact Hours	.6 CEU	7.0 CPE	6.0 PDU FCSOTFL1D
Technical Writing Advantage—2 Day	14 Contact Hours	1.4 CEU	16.5 CPE	NA
The 4 Essential Roles of Leadership—2 Day	14 Contact Hours	1.4 CEU	16.0 CPE	14.0 PDU FC4ERLW2D
The 5 Choices Essentials—1 Day	7 Contact Hours	.7 CEU	8.0 CPE	7.0 PDU FC5CESSL1D
The 5 Choices to Extraordinary Productivity—2 Day	12 Contact Hours	1.2 CEU	14.0 CPE	12.0 PDU FC5CEPL2D
The 6 Critical Practices for Leading a Team—1 Day	7 Contact Hours	.7 CEU	8.0 CPE	7 PDU FC6CPL1D

For additional questions or information about FranklinCovey's workshops, please contact your local Client Partner or call 1-888-868-1776.

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# Live In-Person Training

Live In-Person Continued	Total Contact Hours	1 Hour = .1 IACET CEU	50 Minutes = 1.0 NASBA CPE	1 Hour = 1.0 PMI PDU PMI Course ID#
The 7 Habits for Managers 2.0—2 Day	13 Contact Hours	1.3 CEU	15.0 CPE	13.0 PDU FC7HM2L2D
The 7 Habits Leader Implementation—1 Day	7 Contact Hours	.7 CEU	8.0 CPE	NA
The 7 Habits of Highly Effective Families for Law Enforcement—2 Day	14 Contact Hours	1.4 CEU	17.0 CPE	NA
The 7 Habits of Highly Effective Families for Military Families—2 Day	10 Contact Hours	1.0 CEU	11.5 CPE	NA
The 7 Habits of Highly Effective People for Law Enforcement—3 Day	21 Contact Hours	2.1 CEU	24.5 CPE	NA
The 7 Habits of Highly Effective People for Soldiers—1 Day	8 Contact Hours	.8 CEU	9.0 CPE	NA
The 7 Habits of Highly Effective People: Foundations—1 Day	7 Contact Hours	.7 CEU	8.0 CPE	7.0 PDU FC7HF4L1D
The 7 Habits of Highly Effective People: Signature Program 4.0—2 Day	15 Contact Hours	1.5 CEU	17.0 CPE	15.0 PDU FC7H4L2D
The 7 Habits of Highly Effective People: Signature Program 4.0—3 Day	20 Contact Hours	2.0 CEU	23.0 CPE	20.0 PDU FC7H4L3D
The 7 Habits of Highly Successful Families—1 Day	8 Contact Hours	.8 CEU	9.5 CPE	NA
The 8 Habits of a Successful Marriage—1 Day	8 Contact Hours	.8 CEU	9.5 CPE	NA
The Leader in Me: The 7 Habits of Highly Effective People 4.0—2 Day	14 Contact Hours	1.4 CEU	17.0 CPE	NA
The Leader in Me: The 7 Habits of Highly Effective People 4.0—3 Day	20 Contact Hours	2.0 CEU	23.0 CPE	NA
Unconscious Bias: Understanding Bias to Unleash Potential—1 Day	7 Contact Hours	.7 CEU	7.5 CPE	6.5 PDU FCUBL1D
What the CEO Wants You to Know: Building Business Acumen—1 Day	7 Contact Hours	.7 CEU	7.5 CPE	NA
Working at the Speed of Trust: 4.0—1 Day	6 Contact Hours	.6 CEU	7.2 CPE	NA
Writing Advantage—1 Day	6 Contact Hours	.6 CEU	7.5 CPE	6.0 PDU FCWAL1D
Writing Advantage—2 Day	13 Contact Hours	1.3 CEU	15.0 CPE	NA

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## Our Guarantee:

FranklinCovey will extend a refund for unused participant materials returned within thirty (30) days of purchase or workshop training date. Customized products, online profiles, and online learning modules are not eligible for refund. Electronic and software products must be returned within fourteen (14) days of purchase or workshop training date in the original, unopened packaging for refund. All materials carry an unconditional guarantee against any manufacturing defect for one (1) full year.

## Cancellation/Rescheduling Fees:

Fifteen (15) calendar days' notice is required to cancel or reschedule a workshop/event. If Client provides fewer than fifteen days' notice, Client will be billed a cancellation fee of 75% or a rescheduling fee of 25% of the consultant fee to cover costs incurred by FranklinCovey, as well as any travel costs imposed on FranklinCovey as a result of such cancellation or rescheduling. Client will not be assessed a cancellation/rescheduling fee for any workshop/event canceled or rescheduled by FranklinCovey.

Participants registered for public programs who fail to attend the scheduled seminar may contact FranklinCovey following the workshop to transfer their registration to a future date for an additional \$25 charge. Please note, however, that if you are unable to attend the future seminar and fail to give proper notification prior to the seminar date, the entire fee will be forfeited.

For additional information regarding administrative policies such as registration, cancellations and concerns, please contact your Client Partner or a member of the All Access Care team at (888) 868-1776.

## Consultant Disclosure:

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To request the release of your information, or for more information about Continuing Education or FranklinCovey's Privacy Policy, please contact our Continuing Education Department at (888) 868-1776 or [continuingeducation@franklincovey.com](mailto:continuingeducation@franklincovey.com).

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# COURSE ROSTER

Presenter: \_\_\_\_\_

Company: \_\_\_\_\_

City, State/Province: \_\_\_\_\_

Date(s): \_\_\_\_\_

Course Title: \_\_\_\_\_

**Delivery Channel:**

- FC Onsite
- Public
- Certification
- Client Facilitated

Please print clearly. All sections of the roster are required.

Name and Company Information		Contact Information			Day 1 Sign In/Out (Initial)		Day 2 Sign In/Out (Initial)		Day 3 Sign In/Out (Initial)	
1. Name	Job Title	Phone			In	Out	In	Out	In	Out
Company	Address	City	State/ Province	ZIP/Postal Code	Email Address					
2. Name	Job Title	Phone			In	Out	In	Out	In	Out
Company	Address	City	State/ Province	ZIP/Postal Code	Email Address					
3. Name	Job Title	Phone			In	Out	In	Out	In	Out
Company	Address	City	State/ Province	ZIP/Postal Code	Email Address					
4. Name	Job Title	Phone			In	Out	In	Out	In	Out
Company	Address	City	State/ Province	ZIP/Postal Code	Email Address					
5. Name	Job Title	Phone			In	Out	In	Out	In	Out
Company	Address	City	State/ Province	ZIP/Postal Code	Email Address					
6. Name	Job Title	Phone			In	Out	In	Out	In	Out
Company	Address	City	State/ Province	ZIP/Postal Code	Email Address					
7. Name	Job Title	Phone			In	Out	In	Out	In	Out
Company	Address	City	State/ Province	ZIP/Postal Code	Email Address					

FranklinCovey is authorized to issue the following credits: CEU (IACET), CPE (NASBA), and PDU (PMI). Not all courses are eligible for all types of credit. To contact the Continuing Education Department of FranklinCovey, please email [continuingeducation@franklincovey.com](mailto:continuingeducation@franklincovey.com) or call 1-888-868-1776. Learning outcomes and course objectives for each work session may be found at [www.franklincovey.com](http://www.franklincovey.com).

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